

STOCKY TRANSITION CHECKLIST

Keep the evidence behind every supplier invoice.

Shopify says Stocky will not be available after August 31, 2026. Use this checklist to preserve purchasing records, close or cross-reference in-flight orders, and rebuild the review step that happens before a supplier invoice is approved for payment.

What changed?	What is missing?	What needs questioning?
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01 Preserve the transition evidence

- ☐ Export completed purchase-order reports as CSV and keep the original files unchanged.
- ☐ Export stocktake history and historical cost data your team may need later.
- ☐ Create a supplier reference outside Stocky; Shopify says suppliers cannot be exported.
- ☐ Record supplier terms, currencies, tax treatment, pack sizes, SKU conventions, and naming differences.
- ☐ List each script, report, accounting bridge, or app that depends on a Stocky API.
- ☐ Assign an owner and replacement data source to every dependency before the API cutoff.

02 Close or cross-reference open orders

- ☐ Stop creating new Stocky purchase orders in time to close the outstanding work; Shopify suggests around August 17.
- ☐ Receive and close open or in-transit Stocky POs before August 31 where practical.
- ☐ For any order still open at cutover, recreate only the remaining quantity in Shopify and retain the old-to-new reference.
- ☐ Record ordered, received, accepted, rejected, invoiced, and outstanding quantities separately.
- ☐ Preserve the date and source of every receiving update, including partial deliveries and substitutions.

03 Test the replacement workflow

- ☐ Create a non-critical Shopify purchase order and confirm supplier, destination, SKU, quantity, cost, tax, currency, and terms.
- ☐ Create its linked inventory transfer and test one partial receipt plus the remainder.
- ☐ Confirm staff understand that the PO records the agreement while the linked transfer records receiving activity.
- ☐ Export the records a reviewer will need to compare a supplier invoice line by line.
- ☐ Train purchasing, receiving, finance, and POS staff on the new handoffs before the deadline.

THE CHECK BEFORE PAYMENT

Make discrepancies reviewable, not invisible.

A successful PO migration does not prove the invoice-review step works. Test whether a person can trace every invoice line to the ordered and received evidence - and leave uncertainty visible when the records do not support a safe match.

04 Review each supplier invoice

- ☐ Confirm supplier identity, invoice number, PO reference, currency, and invoice date.
- ☐ Match lines by SKU or another reliable identifier; do not rely on description alone.
- ☐ Compare ordered, received, accepted, and invoiced quantities.
- ☐ Compare the invoiced unit price with the PO price or a documented approved change.
- ☐ Check tax rate and amount separately from merchandise value.
- ☐ Review freight, discounts, surcharges, credits, pack sizes, and rounding.
- ☐ Search for duplicate invoice numbers, references, amounts, or repeated line charges.
- ☐ Mark unclear line matches as uncertain and hold them for a person to review.

05 Retain a defensible review trail

- ☐ Keep the original invoice, PO version, and relevant receiving record.
- ☐ Record the invoice line and related PO or receiving line behind every finding.
- ☐ Describe each quantity, price, tax, duplicate, or uncertain difference in plain language.
- ☐ Retain any supplier query, response, reviewer decision, and decision date.
- ☐ Keep review notes separate from original source files and link them back clearly.

06 Keep final authority with a person

- ☐ Confirm uncertain line-item matches.
- ☐ Decide whether a difference is acceptable or needs a supplier question.
- ☐ Review every supplier message before it is sent.
- ☐ Approve, reject, or hold the invoice and authorize any payment.
- ☐ Decide whether a purchasing, receiving, or inventory record should change.

REVIEW-ONLY BY DESIGN

Want a reviewable invoice check after Stocky?

LineQuery compares supplier invoices with purchase orders and optional receiving records, shows source-line evidence, and leaves every decision to a person. It does not send email, approve or pay invoices, or update inventory.

Join LineQuery early
access ->

Sources: Shopify Help Center: Transitioning from Stocky; Creating purchase orders; Creating inventory transfers. Shopify documentation may change; confirm the latest migration guidance before acting. LineQuery is not affiliated with Shopify.